

EOT Review Framework

Structure the review of an extension-of-time submission so entitlement is tested against cause, criticality and the contract — not just the headline number.

Who it's for: Contract administrators, PMC / Employer controls and claims reviewers.

When to use it: When assessing an EOT application or preparing a determination.

Areas: Cause & Employer risk · Criticality & the critical path · Net vs gross delay · Notices & particulars · Time vs money

Work down the list; a "No"/unchecked item is a question to resolve, with the finding recorded alongside.

- ☐ Contractual basis — valid mechanism; notices served in time.
- ☐ Baseline validity — delay measured against a sound, accepted baseline.
- ☐ Method — suited to timing and records, and applied consistently.
- ☐ Cause & effect — each event tied by evidence to a critical-path impact.
- ☐ Critical-path impact — the event drives completion, not merely float.
- ☐ Concurrency — true concurrency identified and addressed honestly.
- ☐ Mitigation — reasonable steps taken and reflected.
- ☐ Records — contemporaneous evidence, not reconstruction.
- ☐ Conclusion — entitlement stated with reasoning and the residual gap explained.

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